



UNIVERSITÀ  
CATTOLICA  
del Sacro Cuore

## Application guidelines for 2-year M.Sc. programs (Laurea Magistrale)

**In order to ensure that you complete the application process successfully, please read the following guidelines carefully.**

Note: you do not need to complete the application in one session; you can save a partially completed application. If you do this, you simply have to return to the Self Service Center (SSC) to complete it. Just make sure you don't miss the final deadline!

### About you

- Citizenship indicate the country issuing your passport, which may not correspond to your country of birth, nor current country of residence. If you have both a EU and a non-EU citizenship, please indicate the EU citizenship first and upload both passports / ID.
- Residence: please indicate your country of residence, that is where you are fiscally liable to taxes. This may not correspond to your current mailing address.
- Italian Residency permit details: if you are a Non-EU citizen already living in Italy, upload a copy of your "permesso di soggiorno".

### Academic information

- Education History: indicate how many years of formal mandatory schooling you have completed before accessing university level studies, e.g. Italy has 13 years from primary to High School, whereas other countries may have less, 11 or 12.
- High School information: fill in with information regarding the High School where you have graduated.
- College information: fill in with information regarding the most recent College/University you have attended, and where you have completed or are in the process of completing your degree.
- Add Another Response if you have transferred at any time during your undergraduate degree, or list here your undergraduate school if you have completed a previous degree.

### English language proficiency

If applying for an English-taught program, you must upload a recognized English Proficiency test. If you have not yet obtained a certificate, please provide the scheduled test date. Exemptions are based on previous studies (see "entry requirements").

### Second choice program

You can indicate a second choice program. In case of your application for the first choice being unsuccessful, you will be evaluated for your second choice program.

### Additional information

- Agent: if applicable, make sure that you indicate the name of the agent or agency that has assisted/is working with you in completing the admission process.
- Scholarship: income and merit based scholarships are provided by [EDUCatt](#). As an alternative, only for non-EU residents: if you want to be considered for the [UCSC International Scholarship](#) (discount on tuition fees), enter "yes" in the relevant section of the tab "Additional information". No other documents are required. If you want to apply for the [Africa Scholars program](#) (discount on tuition fees), just enter "yes" in the relevant section of the tab "Additional information". No other documents are required.



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### Requirements

Scan and upload the following documents:

- Copy of passport (page with your data and photo);
- Copy of your High school diploma(\*);
- Copy of your bachelor degree - if already available (\*);
- Transcripts of the bachelor degree including grading and credit system explanation (\*);
- Updated CV;
- Motivation letter – Provide in a couple of paragraphs your primary motivations to study with us;
- Academic reference - you can use the fields “Additional documents 1/2”;
- GRE/GMAT score report (Optional).

(\* ) Documents accepted in Italian, English, French, Spanish.

**All documents must be uploaded in a legible format, preferably pdf.**

### Application fee payment

After you have filled out the application and uploaded the required documents, you can submit it. You will see a page with the summary of your application divided into two parts:

- Requirements: with the list of documents attached;
- Invoice.

Once you click on “Make Payment”, you will be directed to the PayPal website, where you can pay the application fee by using **a PayPal account** or **a credit card**.

Please check [if PayPal serves your country](#). Should it not be available, please contact us.

Your application will not be reviewed until the payment is made: check that its status in your Self Service Center is “**Applied and paid**”. In case it is not, please contact [international.admissions@unicatt.it](mailto:international.admissions@unicatt.it).

### Results

Once you have submitted your completed application, you will be able to track its progress from the Self Service Center (SSC). The SSC is a secure site that allows you to edit some of your personal details, submit further documents that may be requested by our admissions team, and receive updates about the evaluation process.

We strongly recommend you to check it regularly: in case any document is missing, a message of “Incomplete” application will be displayed. You will be notified by email when an update on your application is published – please check the spam box as well.

From the SSC you will have to accept or decline any offers you receive.

### Confirmation of participation

Students will have to pay the deposit of EUR 1470 to confirm their participation. Payment instructions will be provided in the admission communication.