



UNIVERSITÀ
CATTOLICA
del Sacro Cuore

Application guidelines for 1-year Specializing master programs (Master universitari)

In order to ensure that you complete the application process successfully, read the following guidelines carefully.

Note: you do not need to complete the application in one session; you can save a partially completed application. If you do this, you can simply return to the **Self Service Center (SSC)** and carry on from where you left off. Just make sure you don't miss the final deadline!

About you

- Citizenship indicates the country issuing your passport, which may not correspond to your country of birth, nor current country of residence. If you have both a EU and a non-EU citizenship, please indicate the EU citizenship first and upload both passports / ID.
- Residence: indicate your country of residence, which is where you are fiscally liable to taxes. This may not correspond to your current mailing address.
- Italian Residency permit details: if you are a non-EU citizen already living in Italy, upload a copy of your "permesso di soggiorno".

Academic information

- Education History: indicate how many years of general schooling you did before receiving your secondary school diploma, e.g. Italy has 13 years from primary to high school, whereas other countries may have less, 11 or 12.
- High School information: fill in with information regarding the high school where you graduated.
- College information: fill in with information regarding the most recent College/University you have attended, and where you have completed or are in the process of completing your degree.
- Add Another Response if you have transferred at any time during your undergraduate degree, or list here your undergraduate school if you have completed a previous degree.

English language proficiency

If you have a recognized English Proficiency test, upload it here.

If you have had English as a medium of instruction at secondary or tertiary education level, please upload an official statement from your university.

Second choice program

If you have had English as a medium of instruction at secondary or tertiary education level, please upload an official statement from your university.

Additional information

- Agent: if applicable, make sure that you indicate the name of the agent or agency that has assisted/is working with you in completing the admission process.
- Scholarship: if you want to be considered for a UCSC International Scholarship, just enter yes in the relevant section of the tab "Additional information". No other documents are required.
- Please note that each Master has its own scholarship plan: they are merit-based and partial, please check details at [this link](#).

Requirements

Scan and upload the following documents:



UNIVERSITÀ
CATTOLICA
del Sacro Cuore

Application guidelines for 1-year Specializing master programs (Master universitari)

- Copy of passport (page with your data and photo);
- Italian fiscal code, if available;
- Copy of your bachelor degree (if already available);
- Transcripts of the bachelor degree (accepted in English, French, Spanish or Italian);
- Updated CV;
- At least one reference, from a professor or previous/current employer – you can use the fields “Upload 1/2/3”.
- Motivation essay – in a couple of paragraphs explain why you want to study with us. Please try and indicate the academic and cultural benefits of your experience. (*) (**) (***)

(*) If you are applying for the Master in International Cooperation & Development, answer the following questions (either on a separate Word document or as key bullet points inside the motivation letter):

- Explain your main motivations for applying to this Master. What are your expectations about it?
- Please share with us a personal experience that made you think that working for development is what you really want to do.
- Which are your professional goals? Which sector are you most interested in? To which of the Sustainable Development Goals is it related?

(**) If you are applying for the Master in International Relations, answer the following questions (either on a separate Word document or as key bullet points inside the motivation letter):

- Explain your main motivation for applying to this Master. What are your expectations about it?
- Which are your professional goals? Which sector are you mainly interested in?
- Provide a definition of “International Relations”.
- According to you, which are the five main topics of the current international agenda? Justify each of them.

(***) If you are applying for the Master in Middle Eastern Studies, answer the following questions (either on a separate Word document or as key bullet points inside the motivation letter):

- Explain your main motivation for applying to this Master. What are your expectations about it?
- Which are your professional goals? Which sector are you mainly interested in?

All documents must be uploaded in a legible format, preferably pdf.

Application fee payment

After you have filled out the application and uploaded the required documents, you can submit it. You will be automatically directed to the PayPal website, where you can pay the application fee by using a **PayPal account** or a **credit card**.

Please check [if PayPal serves your country](#). Should it not be available, please contact us.

If you decide to pay in a different session, you will have to log in your SSC, where a summary of your application divided into two parts will be displayed:

- *Requirements*: you can find the list of the documents attached;
- *Invoice*: click on “**Make Payment**” and you will be directed to the PayPal website.



UNIVERSITÀ
CATTOLICA
del Sacro Cuore

Application guidelines for 1-year Specializing master programs (Master universitari)

Your application will not be reviewed until the payment is made: check that its status in your Self Service Center is “**Applied and paid**”. In case it is not, please contact international.inquiry@unicatt.it.

Results

Once you have submitted your completed application, you will be able to track its progress from the Self Service Center (SSC). The SSC is a secure site that allows you to edit some of your personal details, submit further documents that may be requested by our admissions team, and receive updates about the evaluation process.

We strongly recommend you to check it regularly. You will be notified by e-mail when an update on your application is published – please check the spam box as well. However, you should expect to receive the decision no later than 4 – 6 weeks from the deadline by which the application is received. Your response to any offers you receive will be communicated from the SSC you will have to accept or decline any offer you receive

Confirmation of participation

In case of admission, you will have to pay a deposit of € 3000 (€ 1500 for the master in Viticulture and Enology) to confirm your place in the program. Payment instructions will be provided in the admission communication.

Università Cattolica del Sacro Cuore reserves the right to cancel the master’s course should it not recruit a viable number of students.